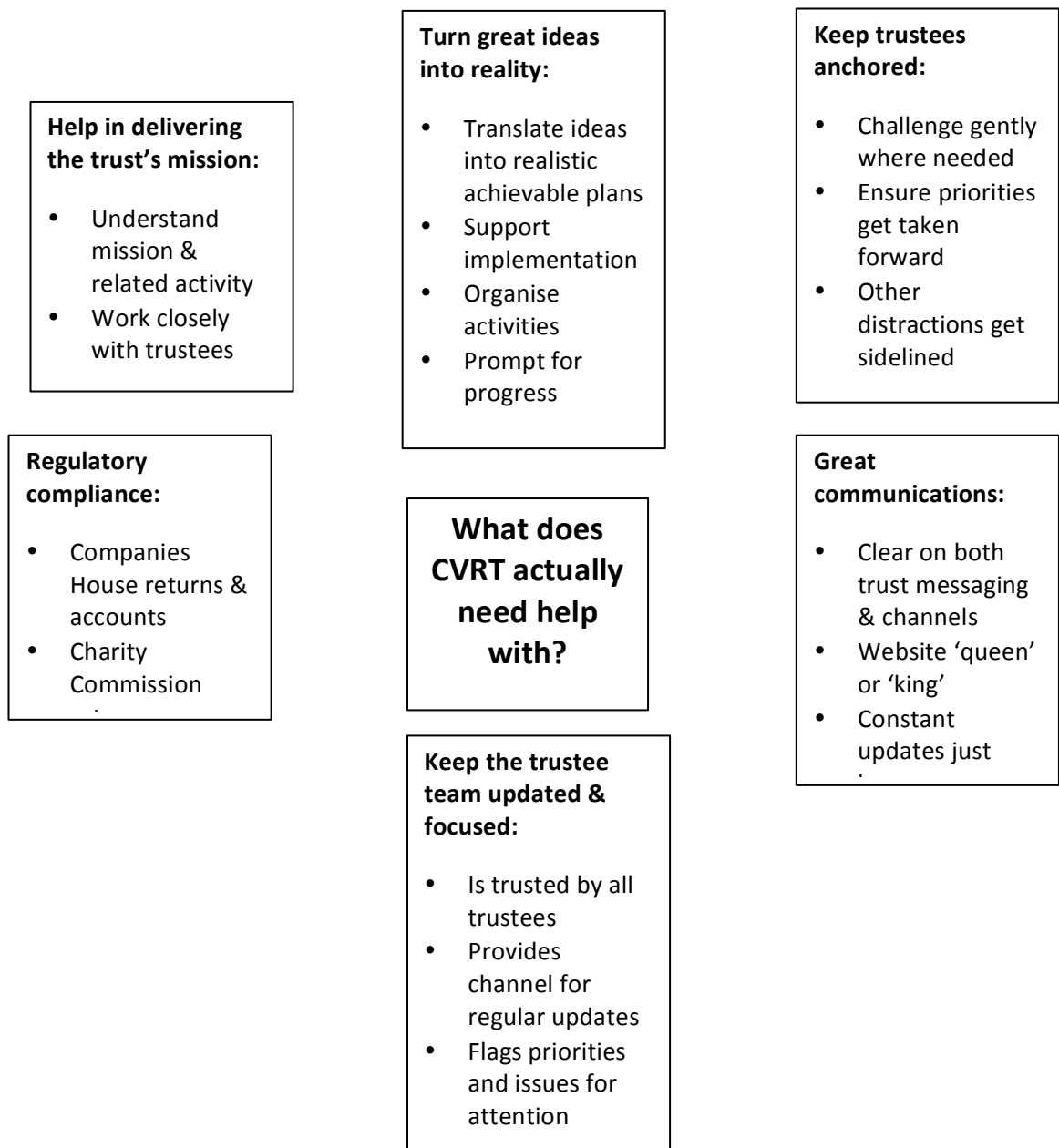


## Job description/brief - Executive role to support CVRT

### Introduction

This document contains an outline description of an executive role aimed at supporting the trust's future activity and development. Trustees are capable of coming up with well considered strategic ideas but these need more support to ensure that they are fully implemented and a consistent push and focus on actually making things happen. There will be considerable scope for the person, or persons appointed to shape this role to both their own and the trust's benefit.

### Role map



## Outline person specification

Essential criteria	Desirable criteria
<ul style="list-style-type: none"> <li>• First class organisation skills</li> <li>• A realist - understands the 'art of the possible' - and is able to speak up when it's not possible</li> <li>• Diplomacy skills in keeping trustees focused while not irritating them</li> <li>• Event management skills (or highly desirable?)</li> <li>• Results/outcomes focused - does not let things drift</li> <li>• First class communicator</li> <li>• IT literate and familiar with managing content for websites</li> </ul>	<ul style="list-style-type: none"> <li>• Knows how charities work - missions and goals; trustee and executive roles</li> <li>• Good project management skills (in the broadest sense)</li> <li>• Medical/health background</li> </ul>